

**Memorandum of Understanding on Media Work (mass media/Social media)
to be Carryout within the premises of the Department of
National Zoological Gardens of Sri Lanka.**

THIS AGREEMENT made and entered into on this day of Two Thousand and..... between the DIRECTOR GENERAL – DEPARTMENT OF NATIONAL ZOOLOGICAL GARDENS of Anagarika Dharmmapala Mawatha, Dehiwala in the Democratic Socialist Republic of Sri Lanka (hereinafter sometimes called and referred to as “The Director General” which term of expression as herein used shall where the context so requires or admits mean and include the said DIRECTOR GENERAL – DEPARTMENT OF NATIONAL ZOOLOGICAL GARDENS and his successors) or the ONE PART,

AND

Name..... (holder of National Identity Card No./ Passport No.....**ID Number**.....) of (Institute) (hereinafter sometimes called and referred to as “The Student” which term of expression as herein used shall where the context so requires or admits mean and include the said**person Institute** (and his/ her heirs, executors, administrators and assigns) of the OTHER PART.

NOW THE PARTIES AGREE AS FOLLOWS:

1. Filming /Media activities should not disturb the smooth operations of the daily activities of the department, The Director General hereby permits the **person/Institute** to carry out media coverage or any other filming work request made discussed and agreed.
2. The information and footage obtained should not be released to or shared with other parties without the permission of the Department.
3. This agreement is valid only for the one occasion requested.

4. The person /Institute is responsible for the safety of the own while working on the premises and the Department is not responsible for the safety of the person /Institute. At the same time the student is responsible for safety of animals, visitors & property of the Department.
5. Filming media activities should not disturb the smooth operation of the daily activities of the department
6. Should obey the all rules and regulations of Department of National Zoological Gardens, during the filming period.
7. The **person /Instiute.** shall comply with rules and regulations already made or are hereinafter to be made by the Director General.
8. After completing the filming/video work, the Department should be named as a party/contributor to and a copy of the raw filming to be submitted to the Department of National Zoological Gardens and a soft copy to be published on the Department's website..
9. Filming activities are permitted only during the period when the zoo is open to the public.
10. Relevant fees to be paid at the shroff counter before entering to the Zoo premises during the shooting period, and the entry/exit schedule should be shared in advance.
11. In this agreement "The Director General" means the person holding the office or acting in the office of Director General or who for the time being is performing the functions now exercised by the Director General.

12. If the person/Institute found in violation of laws and regulations or defamation of the Department of National Zoological Gardens legal action will be taken and monetary compensation for the damage to goodwill and reputation of the organization will be claimed.

I WITNESS WHEREOF the said Director General – Department of National Zoological Gardens and do set their hands hereunto and two others of same tenor and the date as these presents at on the day month and year beginning hereof recited.

.....
Signature of Director General
Name

.....
Signature of Requester
Name
Identity Card No:.....
Designation & Company.....
.....

WITNESS

01. Signature :.....
Name :.....
Address :.....
.....

02. Signature
Name :.....
Address :.....
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